



Southeast Central Regional Science & Engineering Fair

February 5, 2010

Dear Science Teacher,

Regional Date and Time

The Regional Science Fair is set for Friday March 12, 2010 at the Jamestown Civic Center. Please plan to arrive prior to 8:30 a.m., as judging will begin at promptly 9:00 a.m. The Civic Center opens at 8:00 am.

Deadline Date

Return to me on or before **March 4th (Deadline Date)** a list of your students, their grade, title and category. This is needed so I can complete the Regional Science Fair Booklet (booklet is completed the next day and printed over the weekend). **An Excel spreadsheet is attached to this e-mail for that information.**

Please indicate on the spreadsheet which students need electricity, as this will help me to plan accordingly so that setting up projects goes smoothly. Copies of the booklet will be available to you and your students' upon your arrival. A copy of the booklet might be available on the web page prior to the fair.

Documents

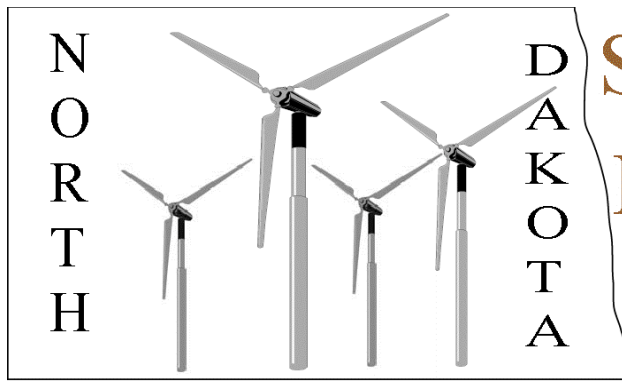
Various documents are attached for you to fill out and return to me with your check. Be clear on the forms with your information.

ISEF Forms

Each student will need the required forms completed for their project. Found in the rules booklet, photocopy the forms and have your students complete to the best of their ability. If you have any questions contact Bill, Ben or I and we will provide as much help as possible. Bring all forms for your projects.

Abstracts

Each student must have an abstract on his or her display board or with their display board. The official ISEF Abstract will be used and copies are available in the rules booklet. **Also, please have one copy available from each of your students at the teachers meeting so I can make a booklet of abstracts. Each sponsoring organization receives an abstract of the project that received their award.** The



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official ISEF Abstract is located on the Internet at www.ndsciencefair.org or www.societyforscience.org/isef .

Presenter Ribbons

Students are expected to wear a presenter ribbon during competition. The ribbons will be available upon your arrival. Furthermore, remind your students to stay near their projects, as the judges will not chase after your student in an attempt to judge their project.

Pictures

A picture of each participant by their project will be taken so remind your students of this important request. Organizations sponsoring awards often request a photo of the winner and their project. Pictures of winning projects will also have their photos taken next to our regional banner.

Teacher Badges

Teachers are expected to wear their badges during the Regional Science Fair. The badges will be available upon your arrival.

Cell Phones and Electronic Equipment

Cell phones and electronic equipment (iPods, CD players and game boys) are prohibited in the exhibit room. Your students are expected to leave their electronic equipment on the bus or at home. Judges have expressed problems associated with cell phones and electronic equipment during the judging process. Cell phones and electronic equipment (iPods, CD players and game boys) are prohibited during the awards ceremony.

Location for Projects

A room on the north side of the Civic Center is reserved for the Science Fair. Doors on the north and east side can be used to unload your projects. The judge's room is on the south side of the Civic Center and this will also be the location of our teachers meeting at 9:30 am. Be on time.

Behavior

Remind the students that they should be on their best behavior during judging and breaks. Each participating student must understand that any damages occurred at the Jamestown



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Civic Center will be paid for by our region. Who has extra money available to pay for these costs?

Awards Ceremony

The awards ceremony will be held at the Jamestown Civic Center and will start at 4:15 pm. This will give us 45-60 minutes to complete the event and once again the plans are to present the awards using the big screen.

Web page

Check the web page weekly for updates as updates to the web page are signaled with a change of date in the upper right corner. Information posted and sent via e-mail saves costs for our region.

Entry Fees

\$35 – Per School

\$12 – Per Student Project

*The entry fee for your school is \$35 and \$12 per student for their project. The Ellendale School District will bring 20 students for a total of \$275.

Check

Fill out the enclosed forms and make the check payable to: **Southeast Central Regional Science & Engineering Fair**, and send to me at the Ellendale School District **prior** to the Regional Science Fair. Bills need to be paid the day of the Science Fair.

Please feel free to contact me if you have any questions.

Sincerely,

Peter Sykora

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